

## AGENDA

**Meeting:** MARLBOROUGH AREA BOARD  
**Place:** Broad Hinton Village Hall, Yew Tree Lane, Broad Hinton, SN4 9RH  
**Date:** Tuesday 23 November 2010  
**Time:** 7.00 pm

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Including the Parishes of Aldbourne, Avebury, Baydon, Berwick Bassett & Winterbourne Monkton, Broad Hinton & Winterbourne Bassett, Chilton Foliat, East Kennet, Froxfield, Fyfield & West Overton, Marlborough, Mildenhall, Ogbourne St Andrew, Ogbourne St George, Preshute, Ramsbury & Axford and Savernake

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this agenda to Kevin Fielding (Democratic Services Officer) on 01249 706612 / [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk) or Julia Densham (Community Area Manager) on 01249 706496 or [julia.densham@wiltshire.gov.uk](mailto:julia.densham@wiltshire.gov.uk).

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk).

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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### Wiltshire Unitary Councillors

Peggy Dow	Marlborough East
Nick Fogg ( <b>Vice Chairman</b> )	Marlborough West
Chris Humphries ( <b>Chairman</b> )	Aldbourn & Ramsbury
Jemima Milton	West Selkley

## Items to be considered

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**1. Chairman's Welcome and Introductions**

**2. Apologies for Absence**

**3. Minutes** (*Pages 3 - 14*)

- a. To approve and sign as a correct record the minutes of the meetings held on 19 October 2010
- b. Matters arising from the last meeting.

**4. Declarations of Interest**

Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.

**5. Chairman's Announcements** (*Pages 15 - 18*)

To include, but not limited to, the following:

- a. Mobile Phone Safety
- b. Adverse Weather Conditions
- c. Census 2011
- d. Consultation on TICs in Avebury, Corsham, Devizes, Marlborough and Salisbury
- e. Participatory Budgeting for Disabled Access.

**6. Partner Updates** (*Pages 19 - 26*)

To note the attached Partner updates and receive any further information partners wish to contribute:

- a. Wiltshire Police
- b. Wiltshire Fire and Rescue Service
- c. NHS Wiltshire
- d. Town and Parish Councils
- e. Marlborough and Villages Community Area Partnership (MaVCAP).

**7. Cllr Fleur de Rhe-Philippe**

Cllr Fleur de Rhé-Philippe, (Cabinet Member for Finance, Performance and Risk) will introduce her portfolio and take questions.

**8. Community Issues** (*Pages 27 - 34*)

- a. Customer Services for Marlborough  
Councillor Alison Bucknell, (Portfolio Holder for Customer Care, Wiltshire Council) and Wayne Smith, Customer Services Operations Manager, will give a presentation on proposals for a new customer services point in Marlborough.

- b. Car Parking Strategy Consultation  
Cllr Richard Gamble and David Bullock, Highway Improvements Manager, will give a presentation and respond to any questions.
- c. Local Transport Plan Funding Allocation  
To note the recommendations made by the Community Area Transport Group.
- d. Highways Winter Maintenance  
To note the recommendations for the area board's 2010 allocation of grit bins.

**9. Community Area Grant Scheme (Pages 35 - 52)**

The Wiltshire Councillors will consider two applications to the Community Area Grants Scheme 2010/11, as follows:

- a. Aldbourne Website Group request £3,490 to purchase and install weather station and webcam equipment, conditional upon the balance of funding be in place.
- b. Kennet Valley Hall Association request £2,000 to remove the obsolete heating system and replace with a new more efficient and economical system, conditional on the balance of funding being in place.

**Total Amount Requested: £5,490**

Allocation of Grant Funding to date:

- Aldbourne Scout and Guide Supporters - £1,738 towards the refurbishment of the Scouting and Guide Hall
- Kennet Valley Village Hall - £1000 for two matching reinforced frames to house wall hanging & photo montage
- Aldbourne Festival Committee - £1,250 towards 17th Century re-enactment as part of Aldbourne Ten Year Festival
- Baydon Cricket Club - £515 for the purchase of new equipment
- Aldbourne Parish Council - £773 to upgrade the footpath to improve access for all to the play area and village green
- Marlborough Apple Day - £709 to raise awareness of local apple varieties and orchard habitats and launch a Community Orchard
- Ramsbury Allotment Association - £697 to install water pipe to allotments

To date, £6,682 in Community Area Grants, £2,800 in Area Board Projects (Youth) and £4,488 to Marlborough and Villages Community Area Partnership has been awarded from the Area Board budget of £52,881. This leaves a remainder of £38,911.

Copies of the completed application forms and grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at

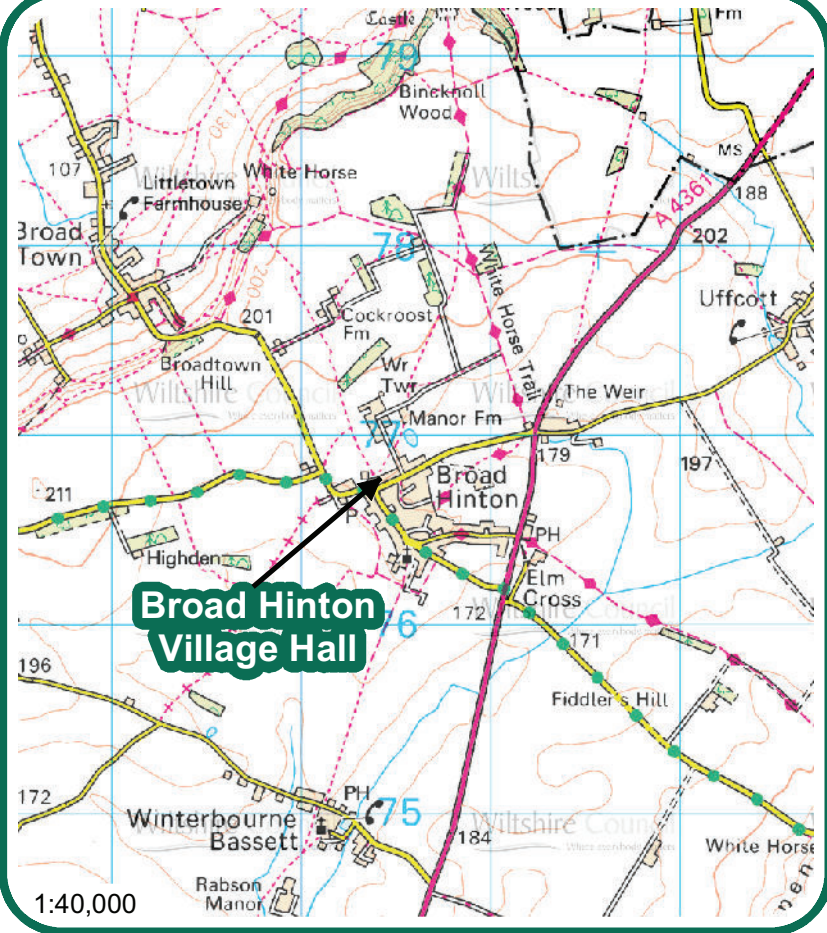
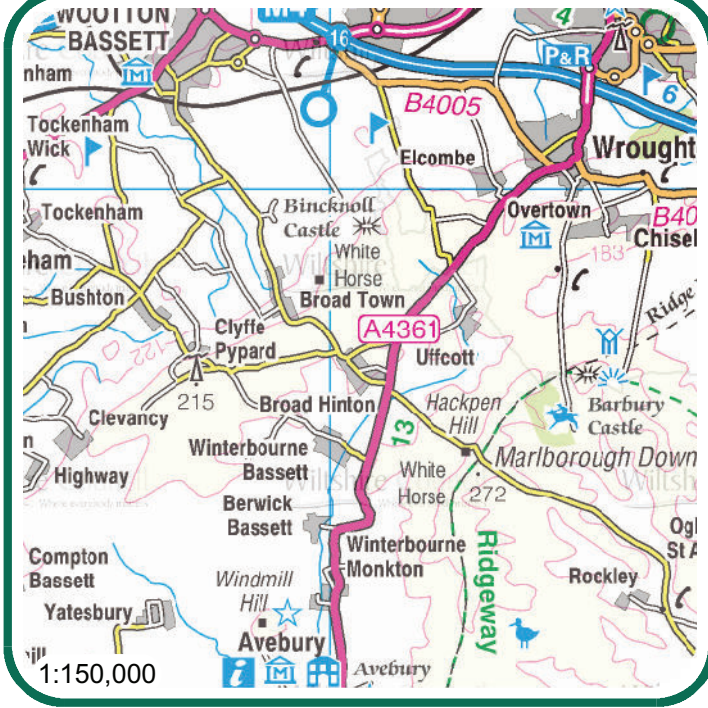
<http://www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm>

**10. Any Other Questions**

The Chairman will invite any remaining questions from the floor.

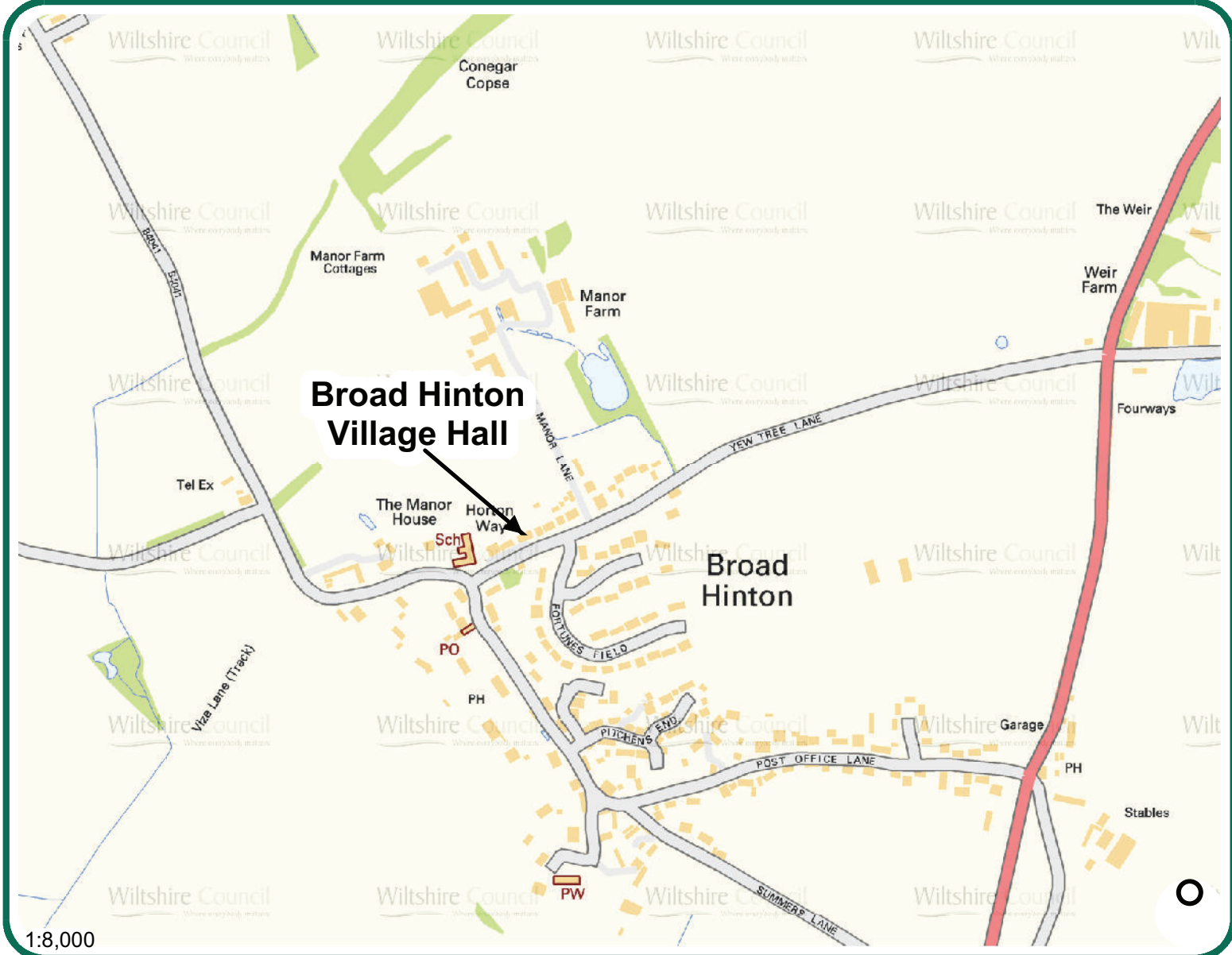
**11. Close**

Please note that the next meeting will be held on 8 February 2011 at St John's School, Marlborough.



**Broad Hinton Village Hall**  
 Yew Tree Lane  
 Broad Hinton  
 Swindon  
 Wiltshire  
 SN4 9RH

**Wiltshire Council**  
 Where everybody matters





# MINUTES

**Meeting:** MARLBOROUGH AREA BOARD  
**Place:** St John's Community College, Granham Hill, Marlborough  
**Date:** 19 October 2010  
**Start Time:** 7.00 pm  
**Finish Time:** 9.10 pm

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Please direct any enquiries on these Minutes to:  
Kevin Fielding (Democratic Services Officer) on 01225 776655 or  
[kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk).

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## In Attendance:

### Wiltshire Councils

Cllr Chris Humphries (Aldbourn and Ramsbury) (Chairman, Cllr Peggy Dow (Marlborough East), Cllr Nick Fogg (Marlborough West) (Vice Chairman), and Cllr Jemima Milton (West Selkley)

### Officers

Julia Densham (Community Area Manager), Kevin Fielding (Democratic Services Officer)

### Parish and Town Councils

Marlborough Town Council – Andrew Ross

Avebury Parish Council – M.Bedford

Baydon Parish Council – Tony Prior

Berwick Bassett & Winterbourne Monkton Parish Council – Bob Gutherson

Fyfield & West Overton Parish Council – Mary Spender & M.Ratcliff

Ramsbury & Axford Parish Council – Sheila Glass & John Peck

### Partners

Wiltshire Police – Inspector Andy Noble

Marlborough and Villages Community Area Partnership – Michael Edmonds

Marlborough Area Development Trust – Martin Cook

**Members of Public in Attendance: 7**

**Total number in attendance: 42**

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13. **Chairman's Welcome and Introductions**

The Chairman welcomed everyone to St John's Community College.

The Chairman then invited all the Wiltshire Council members and officers in attendance to introduce themselves to the meeting along with the Parish council representatives in attendance.

14. **Apologies for Absence**

Apologies for absence were received from Joan Davies – Savernake Parish Council, Jenny Baldrey & Gretchen Rawlins – Avebury Parish Council.

15. **Minutes**

a. The minutes of the meeting held on 31 August 2010 were agreed as a correct record and signed by the Chairman.

b. Matters arising.

A question was raised as to how the £709 community area grant awarded to the Marlborough apple day festival was spent.

It was confirmed that grant was used to set up the festival and publicising the event. The proceeds of the event would be used to buy more fruit trees, future apple day festivals and the orchard project.

16. **Declarations of Interest**

There were no declarations of interest.

17. **Chairman's Announcements**

**a. VCS Awards Ceremony.**

The Dreams and Wishes project had been short listed at Wiltshire VCS Awards scheme Ceremony which was due to take place on 19 October 2010.

**b. Wiltshire Intelligence Network**

A new website has been created to provide access to a wide variety of information and research for Wiltshire.

**c. Wiltshire Council's new approach to providing face to face customer access to council services**

New proposals to provide face to face contact with our customers.

**d. Gypsy and Traveller Site Consultation**

Consultation planned on possible new Gypsy and Traveller sites following on from the work carried out in April and June this year has now been put on hold.



### **e. Wiltshire Local Transport Plan 2011 – 2026**

The Council has a statutory duty to review and publish a new Local Transport Plan (LTP) by the end of March 2011.

## **18. Partner Updates**

### **Wiltshire Police**

Inspector Andy Noble – requested that the written update distributed with the agenda be noted.

That it was unclear at the moment as to how the spending review would impact on policing in Wiltshire, Inspector Noble advised that he would be happy to update the board at a future board meeting as to any Wiltshire Police re-modelling that came out of the review.

### **Wiltshire Fire and Rescue Service**

The written update distributed with the agenda was noted.

### **NHS Wiltshire**

The written update distributed with the agenda was noted.

### **Town or Parish updates**

Sheila Glass – (Ramsbury & Axford Parish council) raised the issue of the community area grant application from Ramsbury Allotment Association for £831 to install a water pipe to supply water to the field edge of recently acquired allotments. The application was granted with the condition that each allotment holder paid £5 towards the scheme.

Sheila Glass then requested that the area board revoke the condition and resolve that in future meetings the feeling of the meeting should guide Councillors' votes.

The Chairman advised that the area board had looked at this application as it does any other, the method used to come to the board's decision was the method used on all applications and that area board meetings were a learning curve for everybody.

Julia Densham, the new community area manager advised that she would be visiting all the parishes to get a feel of how the parishes felt about the area board structure and the input that they had at the meetings they attended.

Points made by the area board members and the floor included:

- Each parish should have a voice at the area board meetings.
- Only four out of sixteen parishes were in attendance at this meeting.
- Wiltshire councillors should listen to the feeling of the meeting when making decisions.
- It was incorrect to think that the area board meetings were pro-Marlborough in the decisions made.
- It was a parish representative who had tabled the grant condition.

The Chairman thanked everybody for their input and advised that everybody should now move forward and not look back at past decisions.

### **Marlborough and Villages Community Area Partnership (MaVCAP)**

Michael Edmonds, (MaVCAP Vice-chairman) briefly outlined the written update distributed with the agenda.

The Chairman thanked everybody for their updates.

## 19. **Youth Transport Strategy**

a. Cllr Peggy Dow presented a proposal on behalf of the Youth Transport Working Group for transport funding to a further seven events.

It was discussed and then proposed that transport is offered to the following events:

- Salvage Fashion Show (13<sup>th</sup> November).
- Three evening events during the Youth Development Centre events programme. The Youth Service will provide the driver and chaperone for these events. (During Autumn half term).
- 2 x Bluz 'n' Zuz (During November/December).
- Iron Man II film showing at St John's Community College.

Points made from the floor:

- That the Ramsbury flyer could be used in principle, (the hiring fee would need to be paid and a driver was required) as well as looking into the hiring of mini buses from Marlborough college.

- There would be better publicity for the proposed events, including using the internet.
- Elly Vesey-Thompson (UK Youth Parliament representative) would co-ordinate and be the contact point for any requests to travel on the minibus.
- A future consideration was to look at taking young people from Marlborough to youth activities in Ramsbury.

**Decision:**

- **That the Marlborough Area Board supports the proposal from the Youth Transport Working Group and allocates £630 for the scheme.**
- **The Marlborough Area Board requests that the evaluation of this project is brought back to the meeting on 8 February 2011 to be considered alongside the 'Mapping and Gapping' report.**

b. Cllr Dow presented a request for funding for a project that aimed to assess the current provision and availability of community transport for youth activities.

**Decision:**

- **That the Marlborough Area Board supports the proposal from the youth transport task group and agrees to fund Community First £1,108 to research this 'mapping and gapping' project and requests that they bring a report with their findings to the area board meeting on 8 February 2011.**

20. **Community Issue - Health**

**a. Air Quality Issues in Marlborough**

Peter Nobes, (Environmental Protection Officer, Wiltshire Council) gave a presentation on the air quality management plan options for Marlborough in which he outlined the work that Wiltshire Council had been carrying out in monitoring Air Quality in Marlborough for several years.

A recent report (The Detailed Assessment of the Air Quality in Herd Street, Marlborough) had stated that the UK Air Quality Objectives for the average concentration of the exhaust pollutant, nitrogen dioxide (NO<sub>2</sub>) is likely to be exceeded in Herd Street / Barn Street.

As a result of the conclusions made in this report, Wiltshire Council now had a duty to declare an Air Quality Management Area (AQMA) which will need to cover at least the area known to be a problem and are seeking to consult on options for the AQMA within the Marlborough area.

While the air quality problems in Herd Street / Barn Street are known and monitoring is established, there is concern regarding levels of pollution in other areas of the town and so Wiltshire Council are suggesting three alternatives for the AQMA within Marlborough and to consult with residents as to the best option for the town.

The final decision of the boundary and the formal designation of the AQMA would be made by the Marlborough Area Board, the decision making body for Wiltshire Council in the Marlborough Area.

The options for the air quality management areas are:

- Herd Street / Barn Street.
- Marlborough Main roads that fed into Herd and Barn Street.
- Marlborough town centre.

Peter Nobes outlined the proposed consultation that would take place:

- Introduce options to area board.
- Local display / meetings.
- Formally approve detailed assessment including AQMA boundaries at the area board.
- Further assessment (12 months).
- Air Quality Action Plan (12 – 18 months).

Points made from the floor included:

- The cause of the air pollution in Marlborough is the volume of traffic travelling through it, an issue that needed to be addressed as well as the air pollution.
- That Herd and Barn Street are about 20% above the average concentration of the exhaust pollutant, nitrogen dioxide (NO<sub>2</sub>).
- Marlborough required a bypass to deal with both issues.

The Chairman thanked Peter Nobes for his presentation.

## **b. Health and Social Care**

To receive the following updates on the current situation in health and social care provision, and consider a proposal to set up a working party to address local health issues:

Maggie Rae, (Director of Public Health & Wellbeing, a joint appointment across NHS Wiltshire and Wiltshire Council), gave a verbal presentation on the changes occurring in the department for public health.

Points made included:

- Changes to the health system with public health going back into local government.
- Looking at health choices – what people want from their health services.
- More power being given to local authorities to look at how their community areas roll out health care.
- Lack of engagement had been an issue with the Primary Care Trust.
- Wiltshire generally does have good air quality but there are some issues with child related asthma.

Chris Graves, (Strategy and Commissioning, Adult Care Services, Wiltshire Council) gave a verbal presentation on adult health and social care.

Points made included:

- Health and social care face a challenging time when the outcomes of the central government spending review is announced.
- Modernisation of service delivery working with a new GP commissioning framework.
- More local participation.

Jemima Milton gave a brief presentation on her role as the Wiltshire Councillor portfolio holder in adult care.

Points made included:

- There was pressure on departments of Wiltshire Council to make savings.

- There was an increase in older people throughout Wiltshire needing care services.
- The importance of supporting Wiltshire's care homes and looking after Wiltshire's vulnerable people.
- The importance of trying to keep people in their own homes, but trying to balance this by people downsizing to smaller properties after dependants have left home.
- Looking at how dementia sufferers could be better served.
- The importance of the Marlborough Area Board encouraging more elderly and people with disabilities to attend and participate in our meetings.
- Looking at what the local community wanted.

Val Compton updated the meeting on her proposal to create a Patient Participation Group.

Points made included:

- The importance of creating a dialogue with local people and health/social care professionals in order to set up the forum.
- Local people wanted their views to be heard but did not want "consultation overkill".
- The importance of bottom up consultation, with people feeding into their local GP.

The Chairman advised that it would be beneficial if Maggie Rae, Chris Graves, Val Compton and a rural representative set up a working group to pursue the ideas. It was agreed that the community area manager would co-ordinate this, Mary Spender, (Fyfield and West Overton parish council) advised that she may have a contact who could act as the rural representative).

### **Decision**

- **That the Marlborough Area Board agrees to set up and support a local health forum.**
- **That the working group come back to the 8 February 2011 area board meeting and give an update.**

The Chairman thanked everybody for their input and looked forward to the February 2011 update.

21. **Parish Stewards Scheme**

Adrian Hampton, (Head of Local Highways and Streetscene (North), Wiltshire Council) gave a short presentation on the work of the parish stewards.

Points made included:

- There are twenty parish stewards employed by Wiltshire Council to cover the county.
- Duties include weeding, filling potholes, verge and drain clearing as well as seasonal work such as gritting and snow clearing.
- William Lee was the Marlborough community area steward.
- The Marlborough community area had now joined the North team, with office contact Katie Castle, who was based at the Chippenham Office.
- As part of the Wiltshire Council re-structuring, street cleansing and highways maintenance had merged.
- For general information contact:  
[www.wiltshire.gov.uk/parishstewardsscheme.htm](http://www.wiltshire.gov.uk/parishstewardsscheme.htm)
- To report an issue, email: [clarence@wiltshire.gov.uk](mailto:clarence@wiltshire.gov.uk) or telephone: 0800 23 23 23 - landlines within Wiltshire, 01225 77 72 34 - mobiles or landlines outside Wiltshire.

The Chairman thanked Adrian Hampton for his presentation.

22. **Performance Reward Grant Scheme**

The Wiltshire Councillors considered one bid to the Performance Reward Grant Scheme, as follows:

An application had been received by all area boards from Councillor Chris Williams, entitled Wiltshire Voices. This project was a two year initiative which would challenge our Area Boards to develop new and innovative approaches to community engagement and empowerment, particularly focused on engaging with hard to reach and traditionally excluded groups.

The Marlborough area board members discussed whether to endorse the principle of the bid, with the specific 'hard to reach' group to be agreed through consultation.

Points made included:

- Parish councils should be involved when looking at identifying hard to reach/excluded groups in the local area.
- Did the area board really need to be involved in this initiative?.
- It would be a mistake not to try and engage with hard to reach/excluded groups in the local area.
- That his initiative could link into the local health forum.

The Chairman advised that the Marlborough Area Board could work with MaVCAP and local charity groups in order to identify the hard to reach/excluded group to support through the initiative.

### **Decision**

- **The Marlborough Area Board agrees to support the principle of the Wiltshire Voices bid.**

### 23. **Any Other Questions**

The Chairman invited questions from the floor.

Would the Pewsey Road bridge be open over the Christmas period?

*The bridge should be open from the first or second week in December with a one way system in operation.*

Cllr Tony Prior of Bayden Parish Council stated that he had not received a reply to his question regarding last year's budget consultation.

*The community area manager agreed to look into this issue.*

Note

Cllr Fleur de Rhe-Philippe – (Cabinet member for Finance, Performance and Risk, Wiltshire Council) would be attending 7 December 2010 board meeting.

What is happening about the extra grit bins that the Marlborough community area may be getting?

*Seven extra grit bins have been allocated to the Marlborough community area, officers of Wiltshire Council would be looking into the siting of these bins.*



Mark Boden, (Corporate Director of Department of Neighbourhood Planning, Wiltshire Council) also advised that:

- Small amounts of grit needed to be used when gritting paths and roads, Wiltshire Council could issue parishes with grit dispensers to help with this.
- Staff tended to get pushed to the limit during periods of bad weather, usually gritting roads rather than re-filling grit bins.
- Wiltshire Council was happy to let parishes hold stocks of grit providing that the grit is stored in a covered environment.
- Farmers could plough roads in their local areas, Wiltshire Council could provide plough attachments for this purpose and a payment would be made for any ploughing carried out.

The Chairman advised the meeting that he had been made aware that “Dreams and Wishes” had not won the VCS award.

#### 24. **Evaluation and Close**

The Chairman thanked everybody for attending the area board meeting.



## Marlborough Area Board 23 November 2010

### Chairman's Announcements

#### a. Mobile Phone Safety

Immobilise, the UK national property register, are running a scheme to help protect your mobile phone and other property in the future. Please visit their website, [www.immobilise.com](http://www.immobilise.com), to register your mobile phone for free. This will help Wiltshire Police to recover your property and to catch the thief. If you would like a poster to display or further information about this scheme, please see the Immobilise website.

#### b. Adverse Winter Weather – Call for Partnership Working

Wiltshire Council is looking to expand its partnership working with the city, town and parish councils should problems be caused by adverse winter conditions.

Wiltshire Council is encouraging local Councils to record their interest in working with us to help provide services during adverse weather conditions. This could involve being a local agent for storing salt, or refilling salt bins, or mechanical salting of footpaths and roads.

This partnership working will help us jointly to provide a better and more extensive coverage at a time when resources will be fully stretched.

The local councils are asked to register their interest via their Community Area Manager before 30 November 2010.

#### c. Help tomorrow take shape – the 2011 Census

The 2011 Census is coming:

- The census has collected information about the population every ten years since 1801 (except in 1941). The next census in England and Wales is on 27<sup>th</sup> March 2011.
- The 2011 Census will produce a high quality estimate of the population. It is a count of the people and households in England and Wales. The census is carried out by the Office for National Statistics (ONS) on behalf on Parliament.

- Everyone is asked the same questions in order to take a snapshot of the population at one moment in time.
- The census tells us how many people live where and the types of people they are, for example whether they are young, old, married, single, etc. This means decisions, like working out who needs facilities in the future, are focused on accurate, relevant details.
- You can find out all general information about the census at [www.census.gov.uk](http://www.census.gov.uk)

The 2011 Census is vitally important for Wiltshire and its communities:

- Census data is used to ensure that all the required local facilities and services needed across Wiltshire can be accurately identified.
- Central funding allocation for Wiltshire is heavily influenced by the census data – it is estimated that Wiltshire Council will potentially lose around £500 per person per year for 10 years for every person not counted.

What Wiltshire Council and ONS would like local councils to do:

- Publicise and promote the 2011 Census in your community.
- Use your expert local knowledge to let us know about potential areas that may be hard to count in your community such as travellers, communes, religious establishments, migrant workers for example.
- Promote locally that there are around 250 Census jobs being created across Wiltshire in 2011 and, as well as getting paid, that this is a great opportunity for knowledgeable local people to be part of something that will benefit their community. You can find out more information and apply for all available jobs at [www.censusjobs.co.uk](http://www.censusjobs.co.uk).

#### **d. Consultation on TICs in Avebury, Corsham, Devizes, Marlborough and Salisbury**

Earlier this year Wiltshire Council asked VisitWiltshire (its tourism unit) for recommendations as to the future direction of tourism within the county, taking into account anticipated reductions in Council spending over the next four years. At its meeting on 19 October Cabinet considered and approved the following key proposals:

- a) To establish VisitWiltshire as a separate 'company limited by guarantee' which, under a Service Level Agreement with Wiltshire Council, will focus on marketing Wiltshire as a tourist destination, bringing increased economic benefit and building engagement with the industry

- b) For Wiltshire Council to explore the feasibility, with local interested parties, of de-coupling and giving greater local control for those tourist information centres (TICs) currently funded and/or operated by Wiltshire Council through VisitWiltshire in Avebury, Corsham, Devizes, Marlborough and Salisbury.

The newly created VisitWiltshire would have four main objectives:

- a) To increase the value and profitability of the visitor economy
- b) To raise the quality of the visitor experience
- c) To improve the environmental sustainability of the industry
- d) To engage with those involved in tourism

The proposals set out in the Business Plan are designed to:

- a) Give Wiltshire Council the best return on its investment by concentrating on generating the maximum additional, new visitor spend to the county
- b) Build on the Council's objectives of empowering local communities by transferring the remaining five TICs to local control – as is already the case with the other 13 TICs across Wiltshire
- c) Reduce Council spending on tourism over the next three years.

Based on annual research by South West Tourism, Wiltshire welcomes around 12.5m visitors per year. From figures supplied by the TICs, less than 2% of these visit one of the five TICs supported or managed by Wiltshire Council, through VisitWiltshire. Yet, VisitWiltshire spends nearly 50% of its funding on these TICs.

Following Cabinet approval, consultation is underway with key interested parties in Avebury, Corsham, Devizes, Marlborough and Salisbury in order to prepare a report for the December Cabinet meeting. The aim is to set out proposals for the successful transfer of visitor information services to local management in these five locations.

**If you feel you would like to contribute to this debate, or wish to offer support in some form or other to help achieve this transfer, please write to or email:**

Peter Wheelhouse

Head of Economic Development

Wiltshire Council

Bythesea Rd

Trowbridge

BA14 8JN

[peter.wheelhouse@wiltshire.gov.uk](mailto:peter.wheelhouse@wiltshire.gov.uk)

#### **e. Participatory Budgeting for Disabled Access**

Marlborough Area Board intends to invite applications from all community organisations in the Marlborough community area who wish to improve their premises to enable disabled access. This will be held as a participatory budgeting event in early March 2011 with a top award of £10,000 for the best proposal. Further details will be available soon.

**Crime and Community Safety Briefing Paper  
Marlborough Community Area Board  
November 23 2010**



**1. Neighbourhood Policing**

**Team Sgt:** Ben BRAINE

**Marlborough Town Team**

Beat Manager – PC Stan BOARDMAN

PCSO – Mark BRAITHWAITE

**Marlborough Rural East Team**

Beat Manager – PC Jeremy BATCHELOR

PCSO – Jonathan MILLS

**Marlborough Rural West Team**

Beat Manager – PC Sarah WATTS

PCSO - Polly RITCHIE

**2. NPTs - Current Priorities & Consultation Opportunities:**

Our Neighbourhood Policing Teams have concentrated on a variety of issues involving anti social behaviour, traffic matters, and crime. These have been superseded by three town priorities revolving around anti social behaviour in the town, St Martins, and raising Police visibility in the High Street after dark. I note that anti social behaviour figures have decreased slightly and hope this continues.

Rural priorities remain beauty spot thefts and traffic matters in the area of Baydon school. These do not preclude the Officer from dealing with other community issues that arise. Several successful drug warrants have also been undertaken in rural areas.

A great deal of work is being done locally researching the series of burglaries that are occurring in and around Marlborough. This will impact on communities as the need arises to require Beat managers to work more unsocial hours in a bid to combat these criminals.

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

**3. Police Authority Representative:** Mr Chris HUMPHRIES

Please contact via Wiltshire Police Authority Tel. 01380 734022 or  
<http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

**CRIME & DETECTIONS (AUG 2008 – JULY 2010 compared to previous year)**

MARBOROUGH	DETECTIONS						
	NOV 2008 - OCT 2009 compared to NOV 2009 - OCT 2010						
	2008/09	2009/10	+ / -	% Change		2008/09	2009/10
Violence Against the Person	147	108	-39	-26.5%		61.9%	43.5%
Dwelling Burglary	31	15	-16	-51.6%		6.5%	6.7%
Criminal Damage	171	138	-33	-19.3%		9.4%	7.2%
Non Dwelling Burglary	74	101	27	36.5%		1.4%	2.0%
Theft from Motor Vehicle	79	87	8	10.1%		1.3%	2.3%
Theft of Motor Vehicle	18	16	-2	-11.1%		16.7%	12.5%
Total Crime	738	724	-14	-1.9%		26.6%	15.9%
County Division is compared with 15 most similar divisions in other Forces. Currently we are performing well e.g. ranked 1st (out of 15) for Total Crime and 4th (out of 15) for Violent Crime.							

**Anti-Social-Behaviour – reported incidents**

COMMUNITY AREA	Oct - Dec 2009	JAN-MAR 2010	APR – JUNE 2010	July – Oct 2010	PERIOD AVERAGE
MARBOROUGH	106	101	133	128	117.0

Inspector Andrew PEACH 15/11/10  
Area Commander





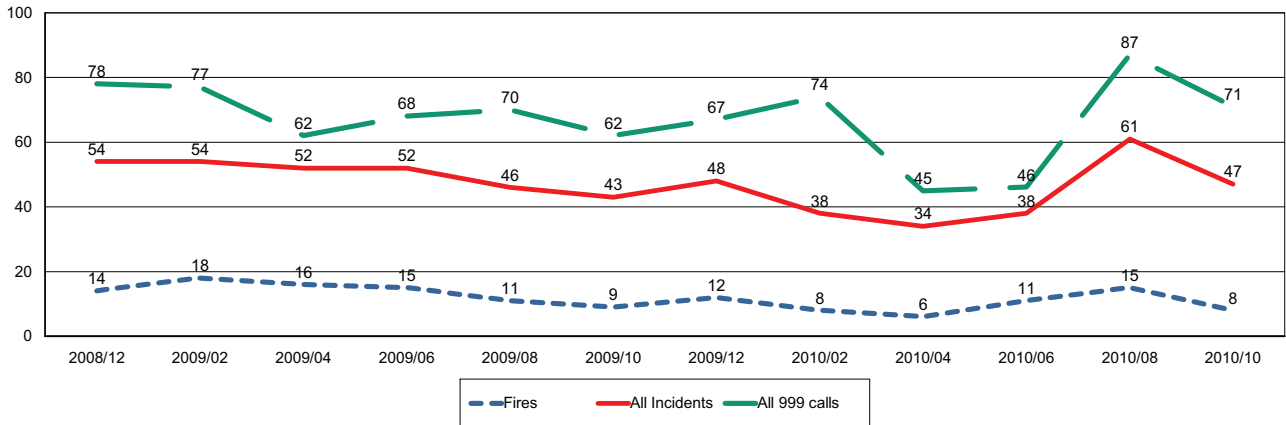
# Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

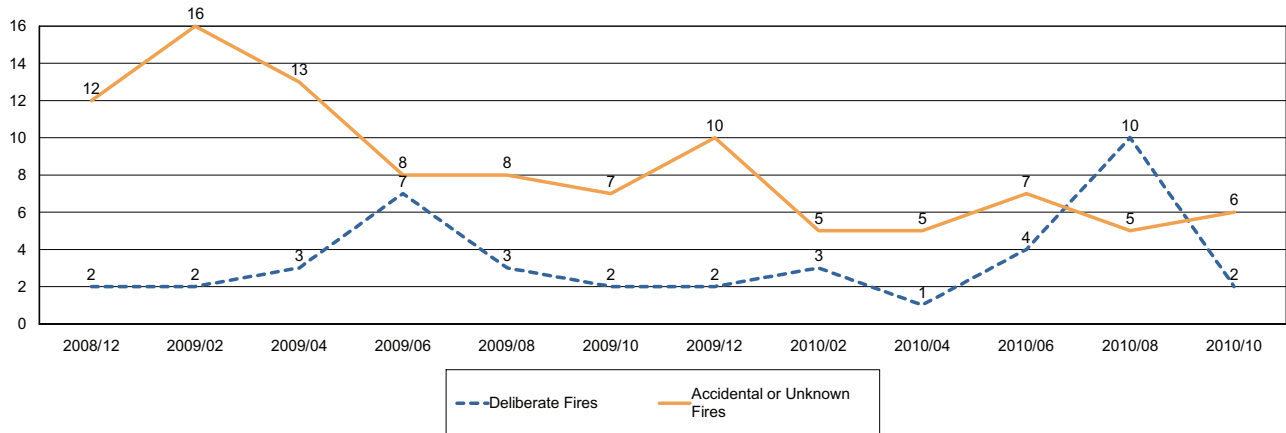
## Report for Marlborough Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including October 2010. It has been prepared by the Group Manager for the Board's area.

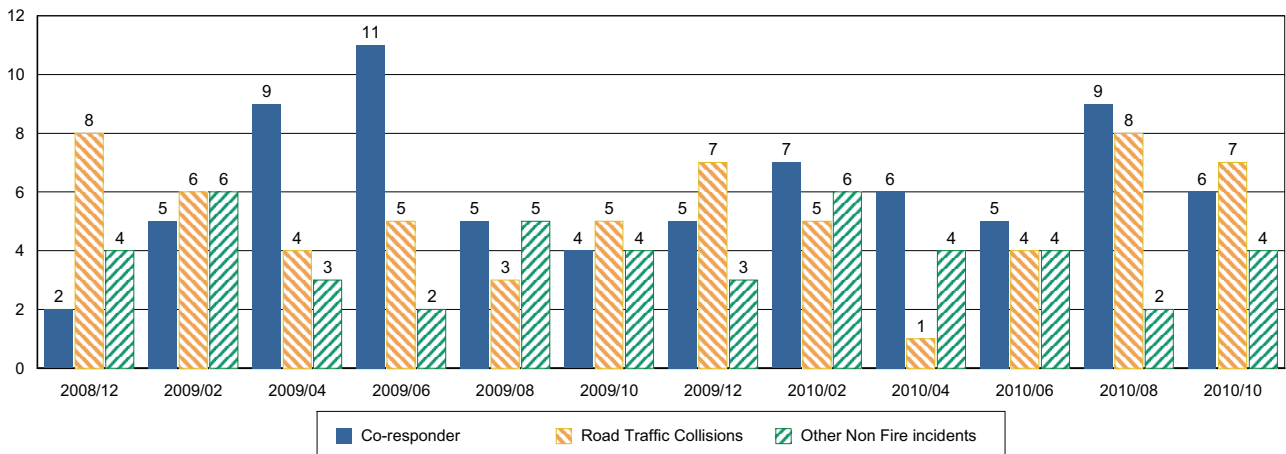
### Incidents and Calls



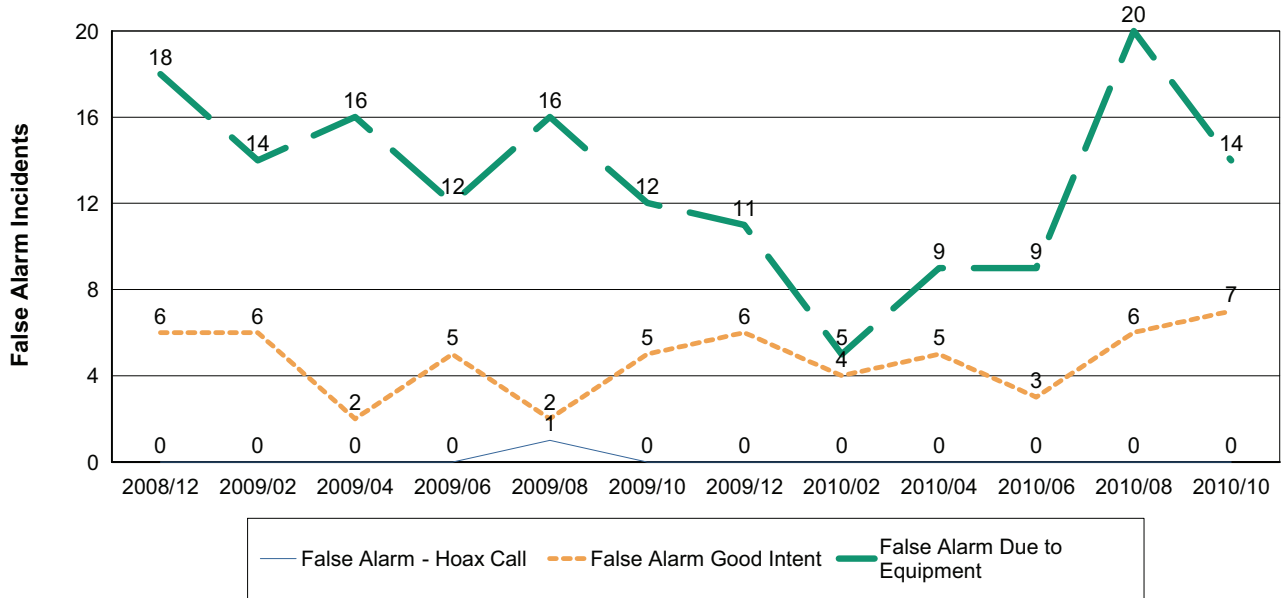
### Fires by Cause



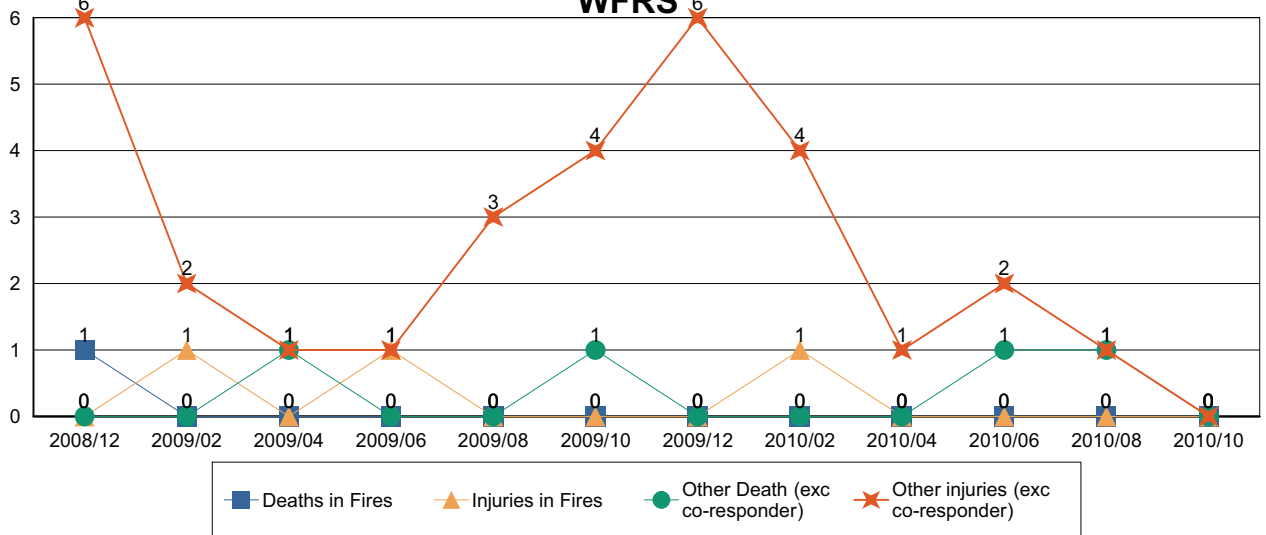
### Non-Fire incidents attended by WFRS



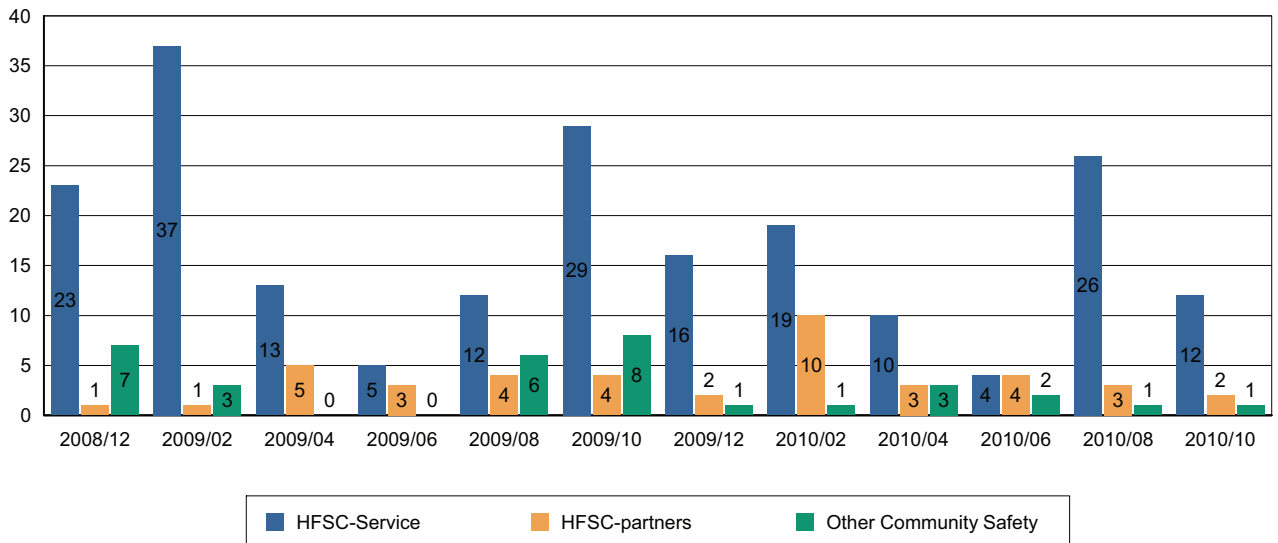
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

## **NHS Update – November 2010**

### **Re-appointment of NHS Wiltshire Chair**

Tony Barron has been re-appointed to serve as Chair on the PCT board from 1 January 2011 until 31 December 2014. The appointment has been made in accordance with the OPCA Code of Practice.

### **Comprehensive Spending Review**

Everyone working in the NHS is acutely aware of the need to make our budgets go further in the future. Nationally, the NHS is required to make £20bn savings per annum over the next three years, and the money will be reinvested back into patient care. We are working closely with our local partners to think carefully about how we can play our part in that process by delivering care differently in the years ahead so that we can reduce costs and improve quality.

### **Consultation Documents**

The Secretary of State for Health, Andrew Lansley, has published two further consultation documents seeking views on proposals set out in the White Paper, *Equity and Excellence: Liberating the NHS*

“Liberating the NHS: Greater choice and control – A consultation on proposals” and “Liberating the NHS: An Information Revolution - A consultation on proposals”. The documents are available electronically at [www.dh.gov.uk/liberatingtheNHS](http://www.dh.gov.uk/liberatingtheNHS)

“Liberating the NHS: Greater choice and control – A consultation on proposals” envisage choice of treatment and healthcare provider becoming the reality in the vast majority of NHS funded services by no later than 2013-14.

The second consultation “*Liberating the NHS: An Information Revolution - A consultation on proposals*” is about transforming the way information is, collected, analysed controlled and used in NHS and adult social care services.

These consultations are opportunities to seek the views of patients, the wider public and the NHS, about the challenges that lie ahead, how we can successfully address them, and how we best take forward the choice and information commitments.

The consultation period for both documents will close on 14 January 2011 and we encourage anyone interested to contribute.

### **Staying healthy this winter**

The NHS is gearing up for its busiest season of the year. Common viruses such as flu and the ‘winter vomiting’ bug, norovirus, often take hold just as the cold weather starts to bite, causing extra challenges to our health services. One of the

## Agenda Item No.6c

biggest problems is keeping viruses from spreading, and NHS Wiltshire is asking people who may be infectious to **stay at home and use the phone**.

### **Flu vaccinations**

GP practices around the county have started running flu vaccination clinics. This year the vaccine contains protection against H1N1 (no longer considered a pandemic, but one of this season's predominant strains of flu) as well as other strains of the virus. One simple injection should provide complete protection, and we're urging anyone who hasn't already been vaccinated to contact their GP.

### **Norovirus – stopping the spread**

The 'winter vomiting bug' Norovirus caused serious disruption in hospitals across the southwest last winter, and NHS Wiltshire, together with our hospital colleagues, is urging everyone to play their part in preventing the spread of this distressing illness as this year's winter season looms.

We are all asking anyone who has had vomiting or diarrhoea in the last 48 hours not to visit friends or relatives in hospital or in a care home.

If you do have diarrhoea and/or vomiting, the advice is also to ring your GP's surgery if you have any concerns – and NOT to go to the surgery. The triage nurse or GP on call can tell you over the phone if you need to be seen – in cases where the patient is a child, for instance, or has another medical condition that could lead to vomiting – and this will avoid bugs spreading through busy waiting rooms.

Apart from hospitals, schools are one of the main breeding-grounds for vomiting and other bugs. If your child vomits or has diarrhoea, it is vital to keep them away from school for a full 24 hours from the last attack.

Finally, as norovirus is extremely infectious, keeping hard surfaces clean and washing hands thoroughly is very important. More detail on norovirus is available from the [Health Protection Agency](#).

### **NHS Stop Smoking Walk-in Clinic for Devizes**

NHS Wiltshire have opened a new Stop Smoking Walk-in Clinic in Devizes in order to meet the increasing demand for people wanting to quit.

The Devizes Stop Smoking Clinic will run as a "walk-in" clinic every Tuesday between 1.30pm and 3pm in the Outpatients Clinic at Devizes Hospital.

There is no need for people to make an appointment, people can simply call in, and they will be seen by a Specialist NHS Advisor.

### **Win for Wiltshire in health awards**

NHS Wiltshire's Head of Primary Care, Jo Cullen has won a regional award for leading the team which brought about a new, single out-of-hours GP service for the whole of Wiltshire.

## Agenda Item No.6c

### **Beds have reopened at Savernake Hospital**

All 24 inpatient beds at Savernake Hospital have re-opened.

The Annual General Meeting and Board meeting of NHS Wiltshire will be held on Wednesday 17 November at 10am - **2010 at Southgate House**. Members of the public are welcome to attend.

Papers are published a week before the meeting on [www.wiltshire.nhs.uk](http://www.wiltshire.nhs.uk) or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: [stacey.saunders@wiltshire.nhs.uk](mailto:stacey.saunders@wiltshire.nhs.uk)). For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or [jo.howes@wiltshire.nhs](mailto:jo.howes@wiltshire.nhs)



## Car Parking Strategy

Agenda Item No.8b

### Consultation Feedback – Key Points

#### Why Review Car Parking?

- Move to Wiltshire Council – lack of consistency between former districts
- Parking is wider than just charging – important part of local transport policy
- Need to update existing strategy – price comparison with neighbouring areas

#### Consultation Process

- Informed people through:
  - Web portal and documents in libraries
  - Press release, Parish Newsletter and Area Boards
  - Emails and letters to some 8,000 contacts
- Overall, some 600 people responded making over 5,000 comments
- Reasonable response from Amesbury, Chippenham, Corsham, Devizes and Salisbury; more limited number of responses from most other areas
- Concerted campaign by councillors and parish councils in South West Wiltshire

#### Countywide Responses

- Overwhelming support for economy as most important objective
- Next highest support for meeting residents' need for parking
- Majority support for concept of banding towns and proposed land-use zones
- Small majority disagreed with proposed bands
- Large majority agree that town and parish councils should be offered 'buy back' and car park management opportunities
- Majority selected 'conventional' (lowest) parking charges option
- Little enthusiasm for proposed Sunday parking charges
- Significant support for more pragmatic approach to residential parking in new housing developments
- Overwhelming support for policy and process on residents' parking zones
- Majority support for council's approach to parking enforcement

#### Local Responses

- 8 Total respondents
- The extension of yellow lines has promoted parking on Hyde Lane between St Johns Close and Frees Avenue. This makes it very difficult to get in or out of Hyde Lane and limits visibility.
- There is just not enough dedicated commuter parking in Marlborough. Maybe a free or cheap park and ride scheme would be a solution?
- We live in Lower Prospect and have to face a daily battle with parking in our street. Those who work in Marlborough persistently park here, meaning we are left without parking spaces during the day and when returning home from work.
- The recent introduction of charging and 2 hour limit in central strips of High St have had the beneficial effect of rotating availability for medium stay visitors.

#### Next Steps

- Sept-Nov: Area Boards' feedback presentations
- Oct-Nov: consideration of consultation responses
- Dec: Cabinet decision meeting (14th Dec)
- Jan-Mar: statutory procedures
- Apr: implementation of changes





WILTSHIRE COUNCIL

MARLBOROUGH AREA BOARD  
23 NOVEMBER 2010

Agenda Item No.8c

## LOCAL TRANSPORT PLAN SMALL-SCALE TRANSPORT AND HIGHWAY IMPROVEMENT SCHEMES

### Purpose of the Report

1. To put forward for approval the proposals made by the Community Area Transport Group for the small scale transport and highway improvement schemes for the Marlborough community area.

### Background

- 1.1. In 2010/11 the 18 Area Boards were allocated a discretionary budget of £250,000 to involve them in the assessment and selection of small-scale transport schemes to be progressed in their community areas. Marlborough Area Board has been allocated £13,600.
- 1.2. It should be noted that this allocation is for capital funding and can only be used to provide new and improved infrastructure. It is to be used for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport, and improve traffic management. It cannot be used to fund maintenance schemes; these are selected using technical surveys and inspections. In addition, it cannot be used to pay for revenue functions such as passenger transport.
- 1.3. Due to the complexity of assessing and selecting a scheme from the many requests, and the potential time that such an agenda item would take, each Area Board was requested to set up a Community Area Transport Group (CATG) to make recommendations to the Area Board. The first meeting of the Marlborough Community Area Transport Group, membership of which is set out in Appendix 1, was a workshop on 10 October 2010 led by Highways Officers, following the format below:
  - Background to the LTP, transport policies, and breakdown of total Council funding.
  - Use of the Assessment Framework to prioritise requests.
  - Review of requests received in the community area.
  - Undertake scheme assessment– taking into account typical costs, LTP criteria, constraints on implementation etc.
  - Discussion on the need to fund a scoping/feasibility study
  - If any scheme cannot be accommodated in the Area Board budget consider funding options for the implementation phase – i.e. LTP, match funding, section 106 etc.

- Selection of scheme(s)
- Recommendation to Area Board

### **Main Considerations**

The CATG group agreed to put forward the following proposals for the use of the budget to Marlborough Area Board meeting held on 23 November:

1. Aldbourne footway in Oxford Street
2. Baydon traffic calming in Ermin Street
3. Chilton Foliat: HGV traffic on Stag Hill
4. Signage at the entrance of the High Street from Bridewell Street, Marlborough to state 'unsuitable for HGVs'

At this meeting, the proposed upgrading of the George Lane zebra crossing to a PUFFIN crossing was also discussed. This was considered of particular importance due to its proximity to schools and therefore the increased footfall of young people which is now considered a safety issue for pedestrians and motorists alike. If this proposal was considered of primary importance, the allocation of monies would allow the implementation of the first stage of this upgrading project.

### **Environmental Impact of the Proposals**

At this stage of agreeing the budget allocation there is no environmental impact

### **Financial Implications**

£13,600 has been allocated for these schemes. Additional costs for implementing the schemes above the £13,600 will have to be funded from future year's budgets

### **Legal Implications**

None

### **HR Implications**

None

### **Equality and Diversity Implications**

All proposals will increase access to the highway for pedestrians with mobility issues

### **Recommendations**

It is recommended that the Area Board approve the following proposal made by the CATG:

Upgrade the zebra crossing in George Lane, Marlborough to a PUFFIN crossing.

Report Author: Julia Densham - Marlborough Community Area Manager  
Tel No: 01249 706496  
E-Mail: julia.densham@wiltshire.gov.uk

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Appendices:

Appendix 1 – Membership of Community Area Transport Group

The following unpublished documents have been relied upon in the preparation of this report:

- LTP Prioritised requests list

**MARLBOROUGH COMMUNITY AREA TRANSPORT GROUP**

**MEMBERSHIP**

Councillor Chris Humphries – Chairman

Councillor Peggy Dow

Councillor Ruth Scriven - Chairman of Fyfield and West Overton's Traffic Committee

Councillor Alexander Kirk-Wilson – Marlborough Town Council

**Marlborough Area Board  
23 November 2010  
Requests for Additional Grit Bins**

- Wiltshire Council's highways service performed well during the extreme weather last winter according to the response to the recent Parish Newsletter consultation, with 65% considering the Council's response to be good or excellent, and only 5% thinking it was poor or very poor.
- One aspect that was of particular interest to the parish councils was the provision of grit bins.
- Following the severe weather last winter a large number of requests for additional bins were received. It is not feasible to meet the cost of providing and filling the 422 additional bins requested, but it would be possible to provide about 100 new bins.
- It is necessary to prioritise the provision of these bins which represent a 10% increase in bins across the county.
- In all areas the requests exceed the allocations. It will be necessary for the area boards to confirm the priorities for the allocation of the bins.
- It is proposed that each area board should have a 10% increase in the number of bins in their area.
- There are presently 70 grit bins in the Marlborough community area. There have been requests for an additional 33 grit bins across the community area and an allocation of 7 additional bins.
- The Council will arrange for the bins to be installed.
- Arrangements will be made for them to be refilled, but in severe weather the gritting and clearing of snow from the main roads may have to take priority.
- The Council can provide parish and town councils with one tonne bags of salt in order to speed up the refilling of grit bins provided they have suitable under cover storage and the capability to fill bins in their area
- Local highways officers were asked to assess the feasibility of each request.
- Of the 33 requests received, local highways officers considered the following locations to be prioritized:

### Marlborough

1. Vicarage Close/Cold Harbour.
2. Blowhorn Street
3. Homefield/Five Stiles Road.
4. Bergamot Close.

### Winterbourne Monkton

5. To be placed where the phone box used to be.

### Ramsbury

6. Crowood Lane/Ashley Piece

The location decision for the seventh grit bin is pending further information.

- Marlborough Area Board is asked to consider and support these requests.

Report Author: Julia Densham - Marlborough Community Area Manager  
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<b>Report to</b>	<b>Marlborough Area Board</b>	<b>Agenda Item No.9</b>
<b>Date of Meeting</b>	<b>23 November 2010</b>	
<b>Title of Report</b>	<b>Community Area Grants</b>	

## **Purpose of Report**

To ask Councillors to consider two applications seeking 2010/11 Community Area Grant Funding:

- a. Kennet Valley Village Hall request £2,000 to remove the obsolete heating system and replace with a new more efficient and economical system.
- b. Aldbourne Website Group request £3,490 to purchase and install weather station and webcam equipment.

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for Funding.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons as to why this should justify an exception to the criteria.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Funding applications will be considered at every Area Board meeting.
- 1.5. Marlborough Area Board has been allocated a 2010/2011 budget of £45,472 for community grants, community partnership core funding and area board projects. The carry forward from the 2009/2010 budget is £7,409. This leaves a total budget of £52,881 for the 2010/2011 budget.
- 1.6. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.7. The 2010/2011 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) or paper versions are available from the Marlborough Community Area Manager Julia Densham ([julia.densham@wiltshire.gov.uk](mailto:julia.densham@wiltshire.gov.uk)).

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• Community Area Grant Application Pack 20010/11</li><li>• Marlborough Community Area Plan 2004/14</li></ul>
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## 2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be six rounds of funding during 20010/11. The fifth is contained in this report and the remaining will take place on:
  - 8 February 2011



### **3. Environmental & Community Implications**

- 3.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the Marlborough Area Board.
- 4.2. If the grant requests detailed in this report are awarded, Marlborough Area Board will have a balance of £38,911.

### **5. Legal Implications**

- 5.1. There are no specific legal implications related to this report.

### **6. HR Implications**

- 6.1. There are no specific HR implications related to this report.

### **7. Equality and Inclusion Implications**

- 7.1. Community Area Grants give all local community and voluntary groups, town and parish councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – ‘Officer Recommendations’.

### **8. Officer recommendations**

Ref	Applicant	Project proposal	Funding requested
8.1	Kennet Valley Village Hall	To remove the obsolete heating system and replace with a new more efficient and economical system.	£2,000

- 8.1.1. It is recommended that councillors consider this application for £2,000 towards the costs of removing the obsolete heating system and replacing it with a new more efficient and economical system.
- 8.1.2. Officers are of the opinion that the application meets grant criteria 2010/11.
- 8.1.3. This application demonstrates direct links to the 2004-2014 Marlborough Community Plan in the following sections: to encourage community events that

create a sense of pride and well-being (section 8.5), involving young people in activities (section 8.8) and to increase the number of appropriate cultural venues (section 8.3).

- 8.1.4. This project demonstrates a link to Wiltshire Council's priorities in the Local Agreement for Wiltshire that aims to create stronger and more inclusive communities and help young people to take part in positive activities.
- 8.1.5. Kennet Valley Village Hall have already funded the refurbishment of the hall's electrical system from other funding streams and have researched sustainable energy options with an independent assessment before deciding on this project proposal.
- 8.1.6. Should the Area Board make a decision not to fund the project, Kennet Valley Village Hall will have to delay its implementation while it seeks alternative funding, possibly at an increased amount due to the increase in VAT rate.

Ref	Applicant	Project proposal	Funding requested
8.2.	Aldbourn Website Group	To purchase and install weather station and webcam equipment. The former will provide a live and accurate forecast, plus an introduction to the science of weather and climate for the children of the village. The latter will give an overview of both human and animal/bird life in the local area.	£3,490

- 8.2.1. Aldbourn Website Group - It is recommended that councillors consider this application for £3,490 towards the costs of purchasing and installing weather station and webcam equipment, conditional upon the balance of funding and volunteer time being in place.
- 8.2.2. Officers are of the opinion that the application meets grant criteria 2010/11.
- 8.2.3. This application links to the 2004-2014 Marlborough Community Plan under the following sections: to support agriculture (sections 1.1), monitor the use of key village facilities (section 1.8), to support the delivery of policies of the Area of Outstanding Natural Beauty Management Plan (section 7.6) and to increase numbers of young people engaging in activities (section 8.8).
- 8.2.4. This project demonstrates a link to Wiltshire Council's priorities in the Local Agreement for Wiltshire that aims to build 'resilient communities' with high social capital through people feeling socially included, enabling people and communities to build skills, abilities, knowledge and confidence to take effective action and play leading roles in the development of their communities and so enhance their quality of life.

8.2.5. Aldbourne Website Group has sourced the most competitive equipment costs via online suppliers and their quotations have been inspected. The organisation has links via its membership with the Meteorological Office.

8.2.6. Should the Area Board make a decision not to fund the project, Aldbourne Website Group will have to delay its implementation while alternative funding is sought

<b>Appendices:</b>	<b>Appendix 1 Grant application – Kennet Valley Hall Association</b> <b>Appendix 2 Grant application – Aldbourne Website Group</b>
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No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	Julia Densham Tel: 01249 706496 E-mail: <a href="mailto:julia.densham@wiltshire.gov.uk">julia.densham@wiltshire.gov.uk</a>
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## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED  
**We strongly advise that you contact your Community Area Manager before completing your application.**

**1 - Your organisation or group**

<b>Name of organisation</b>	Aldbourne Website Group		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

**2 – Your project**

<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Aldbourne - Marlborough Area Board
<b>Does your town/parish council know about your project?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>What is your project?</b>  <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	To purchase and install weather station and webcam equipment. The former will provide a live and accurate local forecast, plus an introduction to the science of weather and climate for the children of the village. The latter will give an overview of both human and animal/bird life in the local area.
<b>Where will your project take place?</b>	In and around Aldbourne
<b>When will your project take place?</b>	As soon as funding is secured
<b>How many people will benefit from your project?</b>	2000 - 3000
<b>How does your project demonstrate a direct link to the community plan for your area?</b>  <b>Please provide a reference/page no.</b>	There are many links to the plan, including support for agriculture, AONB conservation, involving young people, and better access to ICT facilities.  P6 1.1 P7 1.4 1.8 P12 4.2 P21 8.7 8.8

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

Our Parish Plan is currently being rewritten. Nonetheless, we believe we share the same outlook of the Parish Council and the MAB, in so far as we want our local community to thrive, with good facilities, flourishing businesses, decent transport links and a full range of leisure activities.

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

Due to its valley location Aldbourne generates its own micro-climate. Data from nearby weather stations is often inaccurate compared to local conditions. Not only would more accurate data benefit the general populace, but there are many local residents whose employment is seriously affected by the weather, such as farmers, builders and thatchers. Also, during the heavy snowfalls last winter many roads were blocked and schools were closed in the area. Though the village and school websites were able to provide useful updates about these closures, a local weather feed would mean we would be able to provide advance warning of such events, reducing unnecessary journeys and increasing the safety of those people who still have to travel by road. As well as these practical benefits the project is also important in the longer term. With global warming a constant news topic, we feel that the weather station equipment will help engage people, young and old, in the study and impact of weather and climate, thus helping to plan and prepare for any significant changes in the future.

**Any other information about your project.**

The second part of the project comprises the webcams. Some of these will be fitted inside bird or bat boxes, and some will be fitted externally. The webcams will provide an insight into the local wildlife and give an overview of the day to day life of the village. Villages such as ours face closures of their shops, post offices and transport links. We consider it an important and worthwhile project to communicate just how active village life is, and how important the above amenities are to all sections of the community. We are aiming to set the benchmark for a village online presence, offering not just news and diary information, but a wealth of other online facilities. The above weather station and webcam equipment is an intrinsic part of this goal.

### 3 - Management

**How many people are involved in the management of your group/organisation? 9**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="1"/>	<b>Female</b>	<input type="text" value="1"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text" value="5"/>	<b>Female</b>	1 <input type="text"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text" value="1"/>	<b>Female</b>	- <input type="text"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text" value="-"/>	<b>Female</b>	- <input type="text"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text" value="-"/>	<b>Female</b>	- <input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The running costs will be very small, particularly as the school has agreed to the use of their broadband connection.

**If you were not awarded the full amount requested, what would be the impact on your project?**

We would continue to seek the balance required from other funding bodies.

**How will you know whether your project has made a difference in the community?**

We live in a small and friendly community where feedback on community events and projects is disseminated quickly through the village & school websites, the monthly parish magazine and many other avenues. The majority of residents now have internet access (and we even have our own Internet Café and free internet access at the small village library for those that don't), so these new online resources will be easily accessible.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes

No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

The Community Foundation for Wiltshire & Swindon (Grassroots Grants)

**Have you been successful?**

Yes

No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes

No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:**

**Month:**

**Year:**

**A - Total income:**

£

**B - Minus total expenditure:**

£

**Surplus/deficit for year: (A minus B)**

£

**Free reserves held:**

£

## 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Advanced weather station eqpt	£1,981	Own fundraising/reserves		£790
Traditional weather station eqpt	£178			£
Webcams & bird/batboxes	£2,121	Parish/town council		£
Set up & installation	£2,700			£
	£	Trusts/foundations		£
	£			£
	£	In kind	C	£2,700
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£6,980</b>	<b>Total Project Income</b>		<b>£3,490</b>

<b>Total project income B</b>	<b>£3,490</b>
<b>Total project expenditure A</b>	<b>£6,980</b>
<b>Project shortfall A – B</b>	<b>£3,490</b>
<b>Award sought from Wiltshire Council Area Board</b>	<b>£3,490</b>
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	Alliance & Leicester
<b>Please give the title name of the organisations' bank account e.g. current</b>	Current

## 6 – Supporting information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**



**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

This project (and our provision and maintenance of the websites) is a village information resource that is useful to people of all ages and advantage, due to the presence of broadband internet in most homes.

**b) How does your project work to promote inclusion, participation and good community relations?**

The AWG is a not-for-profit group, staffed by unpaid volunteers, and we are passionate about the benefits that the internet can bring to a small and thriving village community, hence our motto "For the community, by the community".

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal opportunities     Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:**

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team**



## Community Area Grant Application Form

### 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

**1 - Your organisation or group**

<b>Name of organisation</b>	Kennet Valley Village Hall		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

**2 – Your project**

<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Marlborough Area Board
<b>Does your town/parish council know about your project?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>What is your project?</b>  Important: This section is limited to 300 characters only (inclusive of spaces).	To take out obsolete heating equipment and replace with a new more efficient and economical system
<b>Where will your project take place?</b>	The Kennet Valley Village Hall itself
<b>When will your project take place?</b>	Scheduled for December 2010
<b>How many people will benefit from your project?</b>	All users of the Village Hall
<b>How does your project demonstrate a direct link to the community plan for your area?</b>  Please provide a reference/page no.	It encourages community activities within the Kennet valley villages of East Kennett, West Overton, Lockeridge and Fyfield  7.6/19

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

The maintaining of traditional values within the village environment and to get local people together to enjoy community, cultural and social activities

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

The project itself is to replace both lighting and heating, the lighting system has just been installed and was paid for out of the hall's own funds. Professional advisors had established clearly that the present heating system was both obsolete and uneconomical to run. Already some units were beyond economic repair. The trustees investigated the whole subject of renewable energy before abandoning the concept in favour of a Quartz Halogen system. A village hall is erratic in useage and heating the hall fabric itself cannot be an economical option. Professional advice was therefore to heat the people themselves rather than the air itself. The new system will be both more economical to run and be more flexible and therefore more controllable for users of the hall who require heat the instant they arrive for their function and therefore cannot wait for a build up of heat that would be necessary with other systems. This facility will encourage more use of the hall by all types of organisation thus subsidiizing costs in favour of local community organisations.

**Any other information about your project.**

This whole project had been costed based on a likely grant of circa £5000 from Community Foundation for Wiltshire and Swindon. The actual grant received was £2000. Therefore we are seeking match funding from MAB and will find the balance from our reserves. Also note when looking at our financial report that the cost of the Lighting part of the project, ie £1508.4 has to be funded from the quoted Cash Funds.

### 3 - Management

**How many people are involved in the management of your group/organisation?**

**Of these, how many are:**

Over 50 years	Male	<input type="text" value="7"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="6"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This is a one-off capital project. The Hall cash funds are there to provide future maintenance of the hall's equipment and fabric

**If you were not awarded the full amount requested, what would be the impact on your project?**

The project would need to be postponed until further outside funding could be found. This would also mean a higher cost as all our plans are geared to completing the project in 2010 so we don't incur the new VAT rate that will apply from January 2011

**How will you know whether your project has made a difference in the community?**

Because of the considerable improvements made to the hall during the last five years the popularity of the hall has increase [WC are now regular users]. A further improvement as planned can only enhance the hall's reputation even further. The more hirings the hall receives the more we can subsidise the local community organisations that use the hall.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes  No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

Community Foundation for Wiltshire and Swindon

**Have you been successful?**

Yes  No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes  No

If yes, please state which ones.

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes  No

**4 - Information relating to your last annual accounts (if applicable)**

Year ending: July 31<sup>st</sup> 2010

Month:

Year:

**A - Total income:**

£13459

**B - Minus total expenditure:**

£13496

**Surplus/deficit for year: (A minus B)**

£[37]

**Free reserves held:**

£8197

## 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
Take out existing heaters	£	Own fundraising/reserves	C	£794
Take out existing wiring	£			£
Supply new wiring	£	Parish/town council		£
Install 8 new heaters etc	£			£
Install 4 new controller etc	£	Trusts/foundations		£
Total cost inc VAT	£4,794	CommFound for Swindon&Wilts	C	£2,000
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£4,794</b>	<b>Total Project Income</b>		<b>£2,794</b>

<b>Total project income B</b>	£2,794
<b>Total project expenditure A</b>	£4,794
<b>Project shortfall A – B</b>	£2,000
<b>Award sought from Wiltshire Council Area Board</b>	£2,000
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	Lloyds TSB
<b>Please give the title name of the organisations' bank account e.g. current</b>	Kennet Valley Hall [Current A/C]

## 6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
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**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

The aim of the village hall trustees is to integrate all socio economic sectors within the community area

**b) How does your project work to promote inclusion, participation and good community relations?**

As a/ but our aim is also to help the less affluent local community organisations by subsidised charges

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

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- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
  - Equal opportunities     Access audit     Environmental impact
  - Planning permission applied for (date)            or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 16/10/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team

